

CBSE/RO(M)/Observer-2019/2018

18.09.2018

To

The Registrar  
MAHATMA GANDHI ANTARRASHTRIYA  
HINDI VISHWAVIDYALAYA  
District POST BOX NO. 16, PANCHTELA UMRI VILLAGE  
State ARVI ROAD WARDHA MUMBAI  
MAHARASHTRA - 442001

Sir/Madam,

You may be aware that Central Board of Secondary Education is an autonomous Organisation under Ministry of HRD Government of India, with the primary function of conducting class X/XII Examinations for the students studying in Kendriya Vidyalaya, Jawahar Navodaya Vidhyalaya, Sainik Schools and other CBSE affiliated schools spread across India and in some foreign countries.

The CBSE, Regional Office, Chennai has jurisdiction over the affiliated schools situated in the states of Tamil Nadu, Maharashtra, Karnataka, Andhra Pradesh, Telangana, Goa and Union Territories Andaman & Nicobar Islands, Pondicherry, Daman & Diu. Every year Board conducts its class X/XII examinations in the month of March. For 2019 examinations, it is estimated that there will be approximately 850 centres in Chennai Region and an average of 12 days of exam at each centre.

In order to ensure fair conduct of Examinations, the Board appoints observers for each Centre on all Examination days. For appointing reputed people as observers, the Board requires a panel of Educationists which includes DEOs, AEOs, Principals of State Government Schools, Lecturers/ Assistant Professors from various towns / cities across each state.

In order to avoid unnecessary hardship of travelling to far of places, majority of the observers appointed shall be within the city itself. Usually, the Board Exam starts at 10.30 AM and concludes by 01.30 PM. The presence of observers at the allotted Exam Center is required from 08.30 AM. i.e., from the time the question papers are received from custodian, till the despatch of Answer Books bundles by POST from the Post Office.

Keeping in view, the time schedule mentioned above you are requested to submit a panel of eligible Officers/ Educationists as mentioned above to be considered for observer duty from different Colleges under your Jurisdiction. This information also may be passed

(P.T.O)

क्षेत्रीय कार्यालय, 1630-ए, जे ब्लॉक, अण्णा नगर (पश्चिम), चेन्नई- 600040

Regional Office, 1630-A. J Block, Anna Nagar (West), Chennai -600040

ईमेल/ Email: [rochennai.cbse@nic.in](mailto:rochennai.cbse@nic.in) फोन नं/ Phone No: 044-26162213, 26162214

वेबसाइट/ Website: [www.cbse.nic.in](http://www.cbse.nic.in)

प्रती सादर

वेबसाइट पर लगे

फा 18

प्रसा./प.आ.नं. 59.84  
दि. बि. नं. 01/10/18  
दिनांक



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

on to Colleges concerned under your Jurisdiction so as to recommend the names accordingly at their end. A Proforma in this regard is also attached herewith. Observers appointed shall be paid remunerations as per Board norms. In order to avoid hardship at the last minute due to non acceptance of duties by the appointed officials, it is also requested to inform the officers/ Educationists whose name are being forwarded to be ready to take up the assignments as and when allotted to them by this office.

You are requested to forward the list by 15<sup>th</sup> October, 2018.

Thanking you in anticipation.

(RAMESH P)

Assistant Secretary



