परिपत्र

dिनांक 20/09/2023 की जारी परिपत्र क्र. 002/2023-24/Income Tax/130 के तारतम्य में विश्वविद्यालय के समस्त शिक्षकों/अधिकारियों/कर्मियों को निदेशानुसार पुनः सूचित किया जाता है कि जो भी शिक्षक एवं अधिकारी/कर्मी वित्तीय वर्ष 2023-24 (Assessment Year 2024-25) में Old Tax Regime (with deduction) के विकल्प को रखना चाहते हैं और अपना आयकर बजट संबंधी विवरण संलग्न Form No. 12BB में भरकर अभी तक जमा नहीं किया है, वे इसे दिनांक 27/10/2023 तक भिन्न विभाग में जमा करना सुनिश्चित करें।

उक्त तिथि तक जिन शिक्षकों/अधिकारियों/कर्मियों से विकल्प चयन की सूचना प्राप्त नहीं होगी, उनके आयकर की गणना New Tax Regime के अनुसार की जाएगी।

(राजेश अरोड़ा)
सहायक कुलशिविविभिव (विभ)

अनुलनक : Form No. 12BB

प्रति (ई-मेल द्वारा) :
1. समस्त शिक्षक एवं अधिकारी/कर्मी
2. प्रभारी, लीलात (विश्वविद्यालय की वेबसाइट पर अपलोड करने हेतु)
Name of the employee: 

Permanent Account Number (PAN) of the employee: 

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Option Description</th>
<th>Yes/ No (Please clearly Specify)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>Option for New Tax Regime</strong> (The concessional rate under section 115BAC) (i.e. without any exemption or deduction for allowances or perquisite, by whatever name called, etc)</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td><strong>Option for Old Tax Regime</strong> (i.e. with all exemption or deduction for allowances or perquisite, by whatever name called, etc)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Nature of claim</th>
<th>Amount (Rs.)</th>
<th>Evidence/ particulars</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>House Rent Allowance:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a)</td>
<td>Rent paid to the landlord</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b)</td>
<td>Name of the landlord</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(c)</td>
<td>Address of the landlord</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(d)</td>
<td>Permanent Account Number of the landlord</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: Permanent Account Number shall be furnished if the aggregate rent paid during the previous year exceeds one lakh rupees.

2. **Details of installment paid during the Financial Year 2023-24 under section VI-A**
   (a) LIC
   (b) Home Loan Repayment - Principal
   (c) Towards interest on home loan (01/04/23 to 31/03/24)
   (d) Towards Unit Link
   (e) Towards PPF
   (f) Towards National Saving Certificate
   (g) Towards PLI
   (h) Towards Bank deposit in particular year

3. Mediclaim 80D

4. Other section (i.e. 80E, 80G, 80TTA etc.)

5. Deductions in respect of amount paid/deposited to notified pension scheme under section 80CCD (1B) 
   Max. Limit Rs. 50,000/-(

6. Physically handicapped assesee Rs.75,000/- (Rs.1,25,000/- in case of severe disability with eighty per cent (attached Govt. Hospital Medical Certificate) U/s 80U

7. Income From Other Source

I,........................................son/daughter of.................................................... do hereby certify that the information given above is complete and correct.

Place: ........................................
Date: ........................................ (Signature of the employee)
Designation: ........................................ Mob. No.

GUIDELINES
1. Every individual, being a salaried employee shall furnish to the person responsible for making payment under sub-section (1) of section 192, the evidence or the particulars of the claims referred to in sub-rule (2), in Form No.12BB for the purpose of estimating his income or computing the tax deduction at source.

2. Every individual, being a salaried employee shall furnish the evidence or the particulars specified in column (3), of the Table below, of the claim specified in the corresponding entry in column (2) of the said table.

** Please enclosed all the document Self - Attested