**Data Templates**

 **Data Templates / Documents - Quantitative Metrics (QnM)**

|  |  |
| --- | --- |
| **Sl. NO.** | **Criterion I – Curricular Aspects (150)** |
|  | **Key Indicator - 1.1 Curriculum Design and Development (50)** |
| 1. | 1.1.2 Percentage of Programmes where syllabus revision was carried out during the last five years (20) |
| **Programme Code**  | **Programme name**  | **Name of the Department** | **Year of Introduction** | **If revision has been carried out in the syllabus during last 5 years** | **Year of revision** | **Percentage of Syllabus content added or replaced** | **Link of the relevant document** |
|  |  |  |  |  |  |  |  |
| Document:* Minutes of relevant Academic Council/BOS meeting
* Institutional data in prescribed format.
* Syllabus prior and post revision of the courses.
 |

|  |  |
| --- | --- |
| 2. | 1.1.3 Average percentage of courses having focus on employability/entrepreneurship/skill development during the last five years (10) |
| **Name of the Course** | **Course Code** | **Name of the Programme** | **Activities with direct bearing on Employability/ Entrepreneurship/ Skill development** | **Year of introduction** |
| Documents: * Programme/ Curriculum/ Syllabus of the courses
* Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses.
* MoU’s with relevant organizations for these courses, if any.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
|  | **Key Indicator - 1.2 Academic Flexibility (50)** |
| 3. | 1.2.1 Percentage of new courses introduced of the total number of courses across all Programmes offered during the last five years (30) |
| **Name of the new course introduced in the last 5 years** | **Programme name** | **Programme code** | **Course code** | **Year of introduction** | **Link of the relevant document** |
|  |  |  |  |  |
| Documents:* Minutes of relevant Academic Council/BOS meetings.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
| 4. | 1.2.2 Percentage of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented *(current year data)*  (20) |
| **Name of all Programmes adopting CBCS course system** | **Name of all Programmes adopting elective course system** | **Programme Code** | **Year of implementation of CBCS / elective course system** | **Link of the relevant document** |
|  |  |  |  |  |
| Documents:* Minutes of relevant Academic Council/BOS meetings.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
|  | **Key Indicator - 1.3 Curriculum Enrichment (30)** |
| 5. | 1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years (10) |

|  |  |
| --- | --- |
| 7. | 1.3.4 Percentage of students undertaking field projects / internships (current year data) (5) |
| **Programme name** | **Programme Code** | **No. of students undertaking field projects / internships** | **Link of the relevant document** |
|  |  |  |  |
| **Documents:*** Institutional data in prescribed format.
* List of students enrolled.

\*DVV may verify random attendance sheet for at least 5% of the courses. |

|  |  |
| --- | --- |
|  | **Key Indicator - 1.4 Feedback System (20)** |
| 8. | 1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabusSemester wise /year wise (10) and for1.4.2 Feedback processes of the institution may be classified as follows: (10) **URL for feedback collection and analysis reports**Documents:* Stakeholder feedback report.

Action taken report of the University on feedback report as minuted by the Governing Council, Syndicate, Board of Management. |

|  |  |
| --- | --- |
|  | **Key Indicator - 2.3 Teaching- learning Process (20)** |
| 13. | 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (5) |
| **Number of teachers using ICT (LMS, e-Resources)** | **ICT tools and resources available** | **Number of ICT enabled classrooms with class room number** | **Number of smart classrooms with class room number** | **E-resources and techniques used** | **Link of the relevant documents** |
|  |
| Documents:* List of teachers using ICT.
* LMS website/ Academic management system.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
| 16. | 2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards (1) |
| **Name of full time teachers receiving awards from state level, national level, international level** | **Year of Award** |  **PAN** | **Designation**  | **Name of the award, fellowship, received from Government or recognized bodies** | **Incentives given by the HEI in recognition of the award** | **Link for the relevant documents** |
|  |  |  |  |  |  |  |
|
| Documents:* e-copies of award letters (scanned or soft copy).
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
|  | **Criterion III – Research, Innovations and Extension (250)** |
|  | **Key Indicator - 3.1 Promotion of Research and Facilities (20)** |

|  |  |
| --- | --- |
| 24. | 3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years (3)  |
| **Name of the teacher awarded international fellowship** | **Name of the award/fellowship** | **Year of Award** | **Awarding Agency** |
|  |  |  |  |
| Documents: * e-copies of the award letters of the teachers.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
| 25. | 3.1.4 Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other research fellows in the university enrolled during the last five years (4) |
| **Sl.No** | **Name of Research fellow** | **Year of enrolment** | **Duration of fellowship** | **Type of the fellowship** | **Granting agency** | **Qualifying exam if any (NET, GATE, etc.)** |
|  |  |  |  |  |  |  |
| **Documents:**Institutional data in prescribed format. |

|  |  |
| --- | --- |
| 27. | 3.1.6 Percentage of departments with UGC-SAP, CAS, DST-FIST ,DBT,ICSSR and other similar recognitions by government agency (current year data) (5) |
| **Name of the Department** | **Name of the Scheme** | **Name of the funding agency** | **Year of Award** | **Funds provided** | **Duration of award** |
|  |  |  |  |  |  |
| Documents:* e-version of departmental recognition award letters.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
|  | **Key Indicator - 3.2 Resource Mobilization for Research (20)** |
| 28. | 3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during the last five years (INR in Lakhs) (3) & for  |
|  | 3.2.2 Grants for research projects sponsored by the government sources during the last five years (INR in Lakhs) (12) & for |
| 3.2.3 Average number of research projects per teacher funded by government and non-government agencies during the last five years (5) |
| **Name of the Project/ Endowments, Chairs** | **Name of the Principal Investigator/Co Investigator** | **Name of the Funding agency** | **Type (Government/Non-Government)** | **Department of Principal Investigator/ Co Investigator** | **Year of Award** | **Funds provided (INR in Lakhs)** | **Duration of the project** |
|  |  |  |  |  |  |  |  |
| Documents 3.2.1:* e-copies of the grant award letters for research projects sponsored by **non-government**.
* Institutional data in prescribed format.

 ***(May be verified from DCF of AISHE)***Documents 3.2.2:* e-copies of the grant award letters for research projects sponsored by **government**.
* Institutional data in prescribed format.

***(May be verified from DCF of AISHE)*** |

|  |  |
| --- | --- |
|  | **Key Indicator - 3.3 Innovation Ecosystem (30)** |
| 29. | 3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years (7) |
| **Year** | **Name of the workshop/ seminar** | **Date From – To** | **Link to the Activity report on the website** | **Date of establishment of IPR cell** |
|  |  |  |  |  |
| **Documents:*** Institutional data in prescribed format.
* Report of the event.
 |

|  |  |
| --- | --- |
| 30. | 3.3.3 Number of awards for innovation won by institution/teachers/research scholars/students during the last five years (7) |
| **Title of the innovation** | **Name of the Awardee**  | **Name of the Awarding Agency with contact details** | **Year of Award** | **Category- institution/teacher/research scholar/student** |
|  |  |  |  |  |
| Documents:* e- copies of award letters.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
|  | **Key Indicator - 3.4 Research Publications and Awards (100)** |
| 32. | 3.4.3 Number of Patents published/awarded during the last five years (19) |
| **Name of the Patenter**  | **Patent Number** | **Title of the patent** | **Year of Award of patent** |
|  |  |  |  |
| Documents:* Institutional data in prescribed format.
* e- copies of the letters of awards.
 |

|  |  |
| --- | --- |
| 34. | 3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years (20) |
| **Title of paper** | **Name of the author/s** | **Department of the teacher** | **Name of journal** | **Year of publication** | **ISSN number** | **Link of the recognition in UGC enlistment of the Journal** |
|  |  |  |  |  |  |  |
| **Documents:*** Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
| 35. | 3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years (15) |
| **Sl. No.** | **Name of the teacher** | **Title of the book/chapters published** | **Title of the paper** | **Title of the proceedings of the conference** | **Name of the conference** | **National / international** | **Year of publication** | **ISBN/ISSN number of the proceeding** | **Affiliating Institute at the time of publication** | **Name of the publisher** |
|  |  |  |  |  |  |  |  |  |  |  |
| **Documents:*** Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
|  | **Key Indicator - 3.6 Extension Activities (40)** |
| 39. | 3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years (10) |
| **Name of the activity** | **Name of the Award/ recognition**  | **Name of the Awarding government/ recognised bodies** | **Year of award**  |
|  |  |  |  |
| Documents:* e-copy of the award letters.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
| 40. | 3.6.3 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years (10) |
| **Name of the activity** | **Organising unit/ agency/ collaborating agency**  | **Year of the activity**  | **Number of students participated in such activities** |
|  |  |  |  |
| **Documents:** * Reports of the event organized.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
| 41. | 3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years (10) |
| **Name of the activity** | **Organising unit/ agency/ collaborating agency**  | **Name of the scheme** | **Year of the activity**  | **Number of students participated in such activities** |
|  |  |  |  |  |
| **Documents:*** Institutional data in prescribed format.
* Report of the event.
 |

|  |  |
| --- | --- |
|  | **Key Indicator - 3.7 Collaboration** (**20**) |
| 42. | 3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year (5) |
| **Sl.No** | **Title of the Collaborative activity** | **Name of the collaborating agency with contact details** | **Name of the participant**  | **Source of financial support** | **Year of collaboration** | **Duration** | **Nature of the activity** | **Link of the relavant document** |
|  |  |  |  |  |  |  |  |  |
| **Documents:*** Institutional data in prescribed format.
* Copies of collaboration, cross verify with collaborating institutional website.
 |

|  |  |
| --- | --- |
| 43. | 3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years (5) |
| **Title of the linkage** | **Name of the partnering institution/ industry /research lab with contact details** | **Year of commencement** | **Duration** **(From-To)** | **Nature of linkage** | **Name of the participant** | **Link of the relavant document** |
|  |  |  |  |  |  |  |
| Documents:* e-copies of linkage related Document.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
| 44. | 3.7.3 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered) (10) |
| **Organisation with which MoU is signed** | **Name of the institution/ industry/ corporate house** | **Year of signing MoU** | **Duration** | **List the actual activities under each MoU year wise** | **Number of students/teachers participated under MoUs** |
|  |  |  |  |  |  |
| Documents:* e-copies of the MoUs with institution/ industry/ corporate house.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
|  | **Key Indicator - 4.1 Physical Facilities (30)** |
| 45. | 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc. (current year data) (10) |
| **Room number or Name of classrooms/Seminar Hall with LCD / wifi/LAN facilities with room numbers** | **Type of ICT facility** |
|  |  |
| **Documents:*** Hyper linked video.
 |
| 4.2.7 E-content is developed by teachers: (3)1. For e-PG-Pathshala2. For CEC (Under Graduate) 3. For SWAYAM4. For other MOOCs platform5. For NPTEL/NMEICT/any other Government initiatives6. For institutional LMSOptions: A. Any 5 of the aboveB. Any 4 of the aboveC. Any 3 of the aboveD. Any 2 of the aboveE. None of the above  |
| **Name of the teacher**  | **Name of the module**  | **Platform on which module is developed**  | **Date of launching e content** | **Link of the relevant document** |
|  |  |  |  |  |
| **Documents:*** Institutional data in prescribed format.
* Give links or upload document of e-content developed.
 |

|  |  |
| --- | --- |
| 52. | 5.1.3 Number of capability enhancement and development schemes – (9)1. Guidance for competitive examinations, 2. Career Counselling, 3. Soft skill development, 4. Remedial coaching, 5. Language lab, 6. Bridge courses7. Yoga and Meditation8. Personal Counselling**Options:** A. 7 or more of the aboveB. Any 6 of the aboveC. Any 5 of the aboveD. Any 4 of the aboveE. Any 3 of the above  |
| **Name of the capability enhancement scheme** | **Year of implementation** | **Number of students enrolled** | **Name of the agencies involved with contact details** |
|  |  |  |  |
| **Documents:*** Institutional website.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
|  | **Key Indicator - 5.2 Student Progression (40)** |
| 55. | 5.2.1 Average percentage of placement of outgoing students during the last five years (15) |
| **Year**  | **Number of students placed**  | **Name of the employer with contact details** | **Package received**  | **Programme graduated from**  |
|  |  |  |  |  |
| Documents:* Annual reports of Placement Cell.
* Institutional data in prescribed format.
 |

|  |  |
| --- | --- |
| 57. | 5.2.3 Average percentage of students qualifying in state/ national/ international level examinations during the last five years (eg: NET/SLET/GATE/GMAT/CAT/GRE/TOEFL/Civil Services/State government examinations) (10) |
| **Year**  | **Registration number/roll number for the exam** | **Name of students selected/ qualifying** |  |
|  |  | **NET** | **SLET** | **GATE** | **GMAT** | **CAT** | **GRE** | **JAM** | **IELET** | **TOEFL** | **Other equivalent examination** | **Civil Services** | **State government examinations** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Total** |  |  |  |  |  |  |  |  |  |  |  |  | **Grand Total** |
| Instruction: Please do not include individual university's entrance examination.  |
|  | Documents:* Upload supporting data for the same.

Institutional data in prescribed format. |

|  |  |
| --- | --- |
| 58. | 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years (10) |
| **Year** | **Name of the award/ medal** | **National/ International** | **Sports/ Cultural** | **AADHAR / Student ID number** | **Name of the student** |
|  |  |  |  |  |  |
| Documents**:*** e-copies of award letters and certificates.
* Institutional data in prescribed format.
 |
| 59. | 5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year (5)  |
| **Year** | **Name of the activity** |
|  |  |
| **Documents:*** Institutional data in prescribed format.
* Report of the event.
 |

|  |  |
| --- | --- |
| 65. | 6.3.4 Average percentage of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the last five years (8) |
| **Year** | **Name of teachers who attended** | **Title of the professional development Programme** | **Date and Duration (from – to)** |
|  |  |  |  |
| Documents**:*** Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).
* Annual reports of the IQAC and the University.
 |