

**D.O. No. 1-18/2018-PN-II**  
**Ministry of Human Resource Development (MHRD)**  
**Department of Higher Education**  
**Policy Division**

Room No. 111-C, Shastri Bhawan,  
New Delhi, dated the 26<sup>th</sup> September, 2018

**OFFICE MEMORANDUM**

**Sub: Eligibility for Nomination of Faculty to Three Weeks Leadership for Academicians Programme (LEAP) with One Week Foreign Training Component for the year 2018-19**

**1. Introduction**

**Leadership for Academicians Programme (LEAP)** is a three weeks leadership development training programme (2 weeks domestic and one week foreign training) for second level academic functionaries in public funded higher education institutions. The main objective is to prepare second tier academic heads who are potentially likely to assume leadership roles in the future. The programme would provide senior faculty, with high academic credentials, the required leadership and managerial skills including skills of problem-solving, handling stress, team building work, conflict management, developing communication skills, understanding and coping with the complexity and challenges of governance in HEIs, financial & general administration.

**2. Eligibility criteria:**

The mandatory eligibility conditions shall be:

- i. At least 8 years of experience in the grade of Professor,
- ii. At least 3 years experience in administrative positions,
- iii. Impeccable Integrity and
- iv. High academic standing (at least 30 publications in 'SCOPUS' indexed international journals
- v. Age below 55 yrs

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### 3. **How to apply:**

The application can be submitted online on the website/link hosted on the website of the LEAP training institutions by 15<sup>th</sup> October 2018 for the year 2018-19. The applicant will submit a brief note on the benefits of such leadership development( not more than two pages).

### 4. **The format for application could be as follows:**

Name and Designation of the applicant			
Official Address			
Contact details			
Age ( not more than 55 years)			
No. of years of Teaching experience as Professor			
Details of administrative experience			
Leadership/Governance Qualities			
Integrity			
Details of major Training Programmes attended( national & international)	Name of the organization	Dates	Themes
High academic standing : No. of publications in SCOPUS indexed Journals			
Any other relevant information			

### 5. The following are the 15 LEAP Training Institutions :

1. Indian Institute of Technology, Kharagpur
2. Indian Institute of Technology, Kanpur
3. Banaras Hindu University, Varanasi
4. Jamia Millia Islamia, New Delhi
5. Indian Institute of Technology, Roorkee
6. Indian Institute of Science Education and Research (IISER) Kolkata

7. University of Hyderabad, Hyderabad
8. NIT Trichy
9. University of Delhi
10. Indian Institute of Technology, Bombay
11. Jawaharlal Nehru University
12. Indian Institute of Technology BHU
13. Tata Institute of Social sciences(TISS) Mumbai
14. AMU , Aligarh
15. National Institute for Education, Planning and Administration (NIEPA), New Delhi

**6. Foreign travel procedures:**

Candidates applying for the LEAP training programme will obtain necessary clearances for foreign travel, which to some extent can be facilitated by the Ministry, if required.

  
(Dr. N. Saravana Kumar)  
Joint Secretary

To,

1. The Project Coordinators of approved LEAP Training institutions
2. Heads of host institutions

**Copy for kind information to:**

1. PPS to Secretary(HE),MHRD
2. All Bureau Heads -Dept. of Higher Education
3. OSD(NEP) – for coordination and follow-up with LEAP Training institutions