To,
Registrar
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya

Sir / Madam,

Sub.: Schedule of Orientation Programmes, Refresher Courses and Short Term Courses to be conducted under RUSA (2016-17, Phase - I).

This is to inform you that UGC Human Resource Development Centre, University of Mumbai will be organizing Orientation Programmes, Refresher Courses and Short term courses under RUSA for the benefit of in-service teachers in Colleges and Universities. Please find enclosed the schedule of the Orientation Programmes, Refresher Courses and Short term courses along with a copy of the application form. Application forms can also be downloaded from our website hrdc.mu.ac.in/instruction_page.pdf

Newly appointed teachers upto 6 years of continuous service are eligible for the Orientation Programme. However, teachers who have completed 6 years or more of service who require Orientation Programme for getting higher grade under career advancement scheme can apply for the Orientation Programme along with a letter from the Principal stating the same. The other details can be found on our website hrdc.mu.ac.in

Also, temporary / adhoc / part time / contract teachers who have been teaching for at least three academic sessions in an institution which has been affiliated to a University for at least two years can participate in the Orientation Programmes / Refresher Courses / Short term courses to enhance their skills.

The participating teachers will have to pay a non-refundable registration fee of Rs. 1000/- for the programme. The registration fee has to be paid by the participants in the form of DD, only after their selection is intimated.

You are requested to give wide publicity to the enclosed information so that all the teachers from your University and also the Colleges affiliated to your University can utilize this opportunity and get benefited by the same.

Thanking you,

Yours sincerely,

(Dr. K. Shanthi)
Professor-Director
ORIENTATION PROGRAMMES

   Last date for receiving applications: August 18, 2016

   Last date for receiving applications: September 20, 2016

   Last date for receiving applications: November 21, 2016

   Last date for receiving applications: December 21, 2016

REFRESHER COURSES

1. Social Sciences (ID): Democratic Spaces and Plural Identity
   September 19, 2016 – October 8, 2016
   Last date for receiving applications: August 19, 2016

2. Accountancy: IFRS Reporting: Challenges and Opportunities for India
   September 26, 2016 – October 15, 2016
   Last date for receiving applications: August 22, 2016
   Venue: Nagindas Khandwala College

3. ICT: ICT in Science Education
   (for teachers from all science disciplines)
   October 3, 2016 – October 22, 2016
   Last date for receiving applications: August 26, 2016
   Venue: D. G. Ruparel College
   November 7, 2016 – November 26, 2016
   Last date for receiving applications: September 23, 2016

5. Human Rights (ID)
   December 12, 2016 – December 31, 2016
   Last date for receiving applications: October 28, 2016

6. English: *New Approaches in Literature and Languages*
   January 9, 2017 – January 28, 2017
   Last date for receiving applications: November 25, 2016

7. Economics: *Economics of Industry: Modern Perspectives*
   January 30, 2017 – February 18, 2017
   Last date for receiving applications: December 16, 2016

8. Biotechnology: *Applications of Biotechnology*
   February 20, 2017 – March 11, 2017
   Last date for receiving applications: January 6, 2017

9. English, Indian and Foreign Languages: *Comparative Study*
   (for teachers of English, all Indian and foreign languages)
   February 23, 2017 – March 16, 2017
   Last date for receiving applications: January 9, 2017

10. Business Studies: *Start up India: Opportunities and Challenges*
    (for teachers of Accountancy, Commerce and Management)
    March 6, 2017 – March 25, 2017
    Last date for receiving applications: January 20, 2017
    Venue: Narsee Monjee College of Commerce & Economics
SHORT TERM COURSES

1. Contemporary Strategies for Teaching and Evaluation
   October 13, 2016 – October 19, 2016
   Last date for receiving applications: September 3, 2016

2. Practise of yoga for a healthy mind and body
   (Only for female teachers)
   October 21, 2016 – October 27, 2016
   Last date for receiving applications: September 6, 2016

3. Molecular Biology Techniques
   (for teachers of Biological Sciences)
   (Hands on training will be given in the following areas: Plasmid Isolation, Restriction enzyme digestion,
   Polymerase Chain Reaction, DNA sequencing, Competent cell preparation, Transformation, Gel extraction and
   Gel documentation, UV quantification, SDS-PAGE)
   November 4, 2016 – November 10, 2016
   Last date for receiving applications: September 20, 2016
   Venue: National Facility for Biopharmaceuticals, Guru Nanak Khalsa College

4. Understanding Learner Dynamics
   November 7, 2016 – November 12, 2016
   Last date for receiving applications: September 23, 2016

5. Soft Skills
   Last date for receiving applications: November 7, 2016
   Venue: Jai Hind College

6. Gender and Culture
   March 15, 2017 – March 21, 2017
   Last date for receiving applications: January 28, 2016

Note: 1) All programmes, except for the ones where alternative venue is specified, will be held on the Vidyanagari Campus of University of Mumbai.

2) The duly filled application forms may be sent to the Director, UGC Human Resource Development Centre, University of Mumbai, Ranade Bhavan, 1st Floor, Vidyanagari, Mumbai – 400 098 before the last date as specified above. The application forms can be downloaded from our website hrdc.mu.ac.in
UGC HUMAN RESOURCE DEVELOPMENT CENTRE  
University of Mumbai  
Ranade Bhavan, 1st floor, Vidyanagari, Mumbai - 400 098.  
(Incomplete Form will not be entertained)  
APPLICATION FORM  
for participation in the  
ORIENTATION PROGRAMME [ ] / REFRESHER COURSE [ ] / SHORT TERM COURSE [ ]

Commencing from [ ] To [ ]  
(Strike out whichever is not applicable and mark ✓ to your choice)

1. Name of Applicant  
   (in Capital Letters) 
   First Name [ ] Middle Name [ ] Surname [ ]

2. Date of Birth [ ]  
3. Gender Male [ ] Female [ ]

4. Category [ ] SC [ ] ST [ ] DT [ ] NT [ ] OBC [ ] RELIGIOUS MINORITY [ ] OPEN [ ]  
   (a) If you belong to religious minority category, please state your religion.

5. Educational Qualifications PG [ ] M.Phil. [ ] Ph.D. [ ]

6. Name and address of the College/Institution where the Applicant is employed:  

   [ ] PINCODE [ ]

7. (i) University to which the College/Institution is affiliated:  
   (ii) Whether this College / Institute is covered under Section 2(f) of UGC Act: Yes [ ] No [ ]  
   Whether this College / Institute is covered under Section 12(B) of UGC Act: Yes [ ] No [ ]

8. Residential Address:  

   [ ] PINCODE [ ]

9. Designation  

10. Date of Appointment as Asst. Prof. [ ]

11. Nature of Appointment Permanent [ ] Temporary/Adhoc [ ] Part Time [ ] Contract [ ]

12. Pay Band [ ] and AGP [ ] OR Consolidated Pay [ ]

13. Date or due date of Placement in Asst. Prof. (Senior Scale) [ ]  
   Asst. Prof. (Selection Grade)/Assoc. Prof. [ ]  
   and/or

14. Teaching Experience in Senior College/University: Total [ ] y [ ] m [ ]  
   Teaching subject [ ] Specialization [ ]
15. Have you attended any Orientation Programme, Refresher Courses or Short Term Courses so far? If yes, give the details.

Orientation Programme

(1) Dates
Name of University

To

Refresher Courses

(1) Dates
Name of University

To

(2) Dates
Name of University

To

SHORT TERM COURSE (Last attended)

(1) Dates
Name of University

To

16. Hostel Accommodation

Required

Not Required

I declare that the information given above is correct to the best of my knowledge.

I hereby undertake to participate in all the academic sessions and assignment work during the course and will abide by the rules and regulations of the UGC HRDC, University of Mumbai.

Place:

Date:

Signature of the Applicant

RECOMMENDATIONS OF THE FORWARDING AUTHORITY

1. I have verified the above information given by the applicant and found correct as per our records.

2. (i) Certified that this College/Institute is covered / not covered under Section 2(f) of UGC Act.

(ii) Certified that this College/Institute is covered / not covered under Section 12(B) of UGC Act.

(Please strike out whichever is not applicable)

(iii) Certified that this College is affiliated to University for the last ________ years.

3. I recommend Mr / Ms. _____________ for the programme who has a total teaching experience of ________ years ________ months in our institution. He / She will be relieved on time to participate in the above programme at UGC HRDC, if selected.

Place:

Date:

Signature of the Principal/
Office Seal
Director/Head/Registrar