



ज्ञान शांति मैत्री

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha

Gandhi Hill, Wardha- 442001. (Maharashtra)

[Phone No. 07152 – 232669]

[Website : www.hindivishwa.org]

Tender No. MGAHV/CD/34/2020-21/05

Date : 17.12.2020

Tender Notice

Sealed tenders are invited for Supply of Carpentry Material. The tender should reach the University on or before 11.01.2021 up to 01:00 p.m.

The detailed terms and conditions of tender can be obtained from www.hindivishwa.org and www.eprocure.gov.in

कादर राज
Registrar

17/12/20



महात्मा गांधी अंतरराष्ट्रीय हिंदी विश्वविद्यालय

संसद द्वारा पारित अधिनियम 1997, क्रमांक 3 के अंतर्गत स्थापित केंद्रीय विश्वविद्यालय
पोस्ट हिंदी विश्वविद्यालय, गांधी हिल्स, वर्धा - 442001 ; महाराष्ट्र, भारत
[Phone No. 07152-232669, Fax No. 07152-247602]
[Website : www.hindivishwa.org]

Tender No. MGAHV/CD/34/2020-21/05

Date : 17.12.2020

TENDER NOTICE FOR SUPPLY OF CARPENTRY MATERIAL

MGAHV, Wardha invites bids from reputed, experienced and financially sound Companies/Firms/Agencies for supply of CARPENTRY MATERIAL on Annual Rate Contract basis as per the list enclosed. The quantum of requirement may vary during the period of contract. Those who are in the similar business and providing the same service to Central/State Govt. or autonomous bodies may submit their bids in Two bid system.

Tenders are to be submitted on the bill of quantity provided in the tender. The general terms & conditions of service contract are also enclosed which has to be duly signed by the tenderer indicating acceptance by the tenderer.

Name of work	:	Supply of CARPENTRY MATERIAL
Period of Contract	:	One year, further extendable on same rate to two more years on mutual consent and satisfactory performance.
Earnest Money Deposit (EMD)	:	Demand Draft of Rs. 10,000/- (Rupees Ten Thousand only) in favour of "MGAHV Wardha" payable at Wardha from any Nationalised bank, in a sealed envelope with the title "Tender for supply of CARPENTRY MATERIAL" addressed to Registrar, MGAHV, Wardha should be reached before 1.00 p.m. on below mentioned the last date and time
Date of issue of tender document	:	17.12.2020
Last Date for submission tender Document	:	11.01.2021 upto 01.00 PM
Date of opening of Technical Bid Opening	:	11.01.2021 at 03:30 PM

कादर बाजु
Registrar,
MGAHV, Wardha 17/12/2020

A. Submission of Tender

Tenderer must submit their tender in Two Bid System i.e. "Technical Bid" and "Financial Bid"

1. **Technical Bid** – The Tender, complete in all respects should be submitted in a prescribed form along with all supporting documents in a sealed envelope superscribing "Tender for Supply of CARPENTRY MATERIAL" "Technical Bid"

The tenderer must attach the following documents in Technical Bid

- i. Proforma of Technical Bid as per **Annexure-I**
- ii. Document of GST registration of the firm
- iii. Document of PAN/GIR of the firm
- iv. Copy of Shop Act Licence or Registration certificate
- v. Demand Draft of Rs. 10,000/- (Rupees Ten Thousand) in favour of Finance officer, MGAHV, Wardha
- vi. Duly signed of the tender document as acceptance of all terms and conditions
- vii. 02 years experience of supply of material to Govt. offices.

2. **Financial Bid** – Tenderer submit the Financial Bid as per **Annexure II** in separate sealed envelope superscribing "Tender for Supply of CARPENTRY MATERIAL" "Financial Bid"

The above two separate sealed envelopes are put in a bigger envelope and superscribing "Tender for Supply of CARPENTRY MATERIAL"

B. Eligibility Criteria

1. The bidder must submit Registration Number of the bidder's firm i.e. GSTIN/PAN number/Shop Act Licence allotted by the concerned authorities. (Attach a copy).
2. Submit the duly signed of the tender document as acceptance of all terms and conditions of the tender document.
3. The decision of MGAHV, Wardha regarding the short listing/empanelment of the agencies shall be final and binding on all concerned.

C. General terms and conditions

1. The Rate Contracts shall be valid for a period of one year from the date of awarding the Contract. The contract may be further extendable to two more years on mutual consent and satisfactory performance. The Annual Rate Contract awarded as a result of this tender enquiry will be in the nature of a Standing offer. Actual Supply Order may be placed from time to time as per need of the University. The bidder, whom ARC will be awarded, will be liable to supply the required material against such Supply Orders on the rates / discount offered by the bidder. This rate contract does not guarantee any order for supply of items.
2. EMD of Rs. 10,000/- (Rupees Ten Thousand only) will be returned to the unsuccessful bidders immediately after the award of the Rate Contract to the successful bidder(s).
3. Successful Bidder(s), whom the ARC will be awarded, will be required to submit a Performance Security of Rs. 20,000/- (Rupees Twenty Thousand only) within 15 days from the date of award of ARC. The Performance Security shall be in form Demand Draft issued by any Nationalised Bank, in favour of 'MGAHV, Wardha' payable at Wardha or the EMD may be converted as Performance Security as per request on receipt of balance amount i.e. Amount of Performance Security – (minus) EMD. In case of failure on the part of the successful firm awarded the Rate Contract to comply with the requirement of Performance Security, EMD furnished with the Tender shall stand forfeited.
4. Any amendment/Corrigendum will be displayed only on University website- www.hindivishwa.org.

D. Terms and Conditions

The bidder must ensure:

1. **Pricing:**

- i. The bidders are requested to quote the rate including all taxes/GST,
- ii. The bidder is required to quote only for the items specified in the tender. No change in the description of items mentioned in the tender document is permitted.
- iii. The bidder shall not suggest any alternative product or different configuration in the same product.
- iv. Bidders are requested to quote their rates on F.O.R destination basis.
- v. The bidders quoting the lowest rate shall be the L1 bidder for only those items where his offered lowest rate.

2. **Payment Terms:** Payment will be made after successful supply of items as per the supply order and on receipt of Inspection Report from user department.

3. **Procurement Rights:** MGAHV Reserves the right to conclude the quantity with entire or partial as mentioned in the tender.

4. **Agreement:** Successful bidder has to sign a MoU/Agreement with the institute on a non-judicial stamp paper of Rs.100/-. Cost of executing this agreement will be borne by the bidder.

5. **Validity:** The bid submitted by the bidder is valid for 120 days.

6. **GUARANTEE / WARRANTY:** Standard warranty applicable as per manufactures terms & conditions. The bidder shall guarantee that the stores, articles sold/supplied to the University under this contract shall be of the best quality and workmanship and new in all respect and shall be strictly in accordance with the specification and particulars contained/ mentioned in the Tender enquiry. The date of manufacturing of the items supplied will not be more than 6 (six) months old.

7. The rate quoted will be same for the entire period of the contract. The rates of item received with variable basis shall be rejected straightaway.

8. **Dispatch Instructions:** Items for which supply order is issued, shall be delivered at MGAHV premises i.e. Campus Development Section or allocated site within campus **without any charges towards delivery and within the specified time as mentioned in the supply order.**

9. In case of supply of damaged /broken/ distorted items, the items should be replaced immediately without any extra cost.

D. Scope of Work: Vendor has to supply required CARPENTRY items as per issued supply/purchase order for given period. MGAHV reserves the right to conclude parallel Rate Contracts with one or more suppliers and place Orders on such firm that may be the most economical to it or suitable to its requirements.

E. Penalty Clause: In case of any discrepancy/ complaint from user department during any event and not resolved within stipulated period, in case of any damage is found in supplied / changed part under contract period and if same is not replaced within stipulated period. Otherwise, the work will be carried out from other vendor on RISK and COST of successful firm/agency. The decision of the Competent Authority of MGAHV will be final and binding.

F. Disqualification

The proposal is liable to be disqualified in the following cases:

- 1) Proposal not submitted in accordance with this document.
- 2) Any clause for variation in rate at the time of submitting the proposal.
- 3) Proposal is received in incomplete form and after due date and time.
- 4) Information submitted in the tender proposal is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the contract.
- 5) If quotation is sent by not super-scribing enquiry no. and date.

G. Liquidated damage:

If the supplier fails to deliver any or all of the goods within the period specified in the purchase order, the purchaser shall without prejudice to its other remedies, deduct as liquidated damage 5% of the price of the delayed goods for each and every week (part of the week shall be considered as full week) subject to maximum of 10% of the delayed supply value and the same shall be deducted from the bill(s) or any other payment due to the party. Department shall be at liberty to terminate the agreement, cancel the purchase order and may also forfeit the Performance Security in case, supplier fails to deliver the items within stipulated delivery period.

H. Disclaimer Clause:

MGAHV has the discretion and right at any stage to cancel/add or amend the information, terms, procedure and protocol set out in the tender and the bidder has no claims against such right. The University has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever. The jurisdiction **for dispute (s), if any, shall be Wardha.**

I. DISPUTE SETTLEMENT & APPOINTMENT OF ARBITRATOR:

"All disputes or differences whatsoever arising between the party out of or relating to the contract or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the party within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Vice Chancellor, MGAHV, Wardha, who may either himself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with MGAHV, Wardha. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996.

By consent of parties the jurisdiction of all other courts are excluded and the courts at Wardha alone shall have jurisdiction. The language of the Arbitration shall be Hindi. The venue of Arbitration proceedings shall be Wardha".

Technical Bid (Annexure- I)

Tender No. MGAHV/CD/34/2020-21/05

Date : 17.12.2020

(TO BE SUBMITTED ON LETTER HEAD OF THE FIRM)

Sr. No.	Particulars	Descriptions	Encloser No.
1	GST No. of the Firm (attach attested copy)		
2	PAN/ GIR No. of the Firm (attach attested copy)		
3	Registration No./Shop Act Licence of the Firm (attach attested copy)		
4	02 years experience to supply of material to Govt. offices		
5	Name of Tendering Company/ Firm		
6	Name proprietor/Director of company/Firm/Contractor (Aadhar Card of Proprietor/Directors)		
7	Contact No.		
8	Address of Tendering Company/ Firm/ Contractor		
9	E-mail Address of proprietor/Directors		
10	Earnest Money Deposit	Demand Draft Number Demand Draft Date..... Amount – Rs. Bank Name -	

Certified that all above information are correct to the best of my/ our information, knowledge and belief.

Dated

**NAME & SIGNATURE WITH SEAL OF THE
BIDDER**

Financial Bid (Annexure – II)

Tender No. MGAHV/CD/34/2020-21/05

Date : 17.12.2020

(TO BE SUBMITTED ON LETTER HEAD OF THE FIRM)

Sr. No.	Particulars of Item	Make	Quantity in Kg./No./rft./rmt./ml./Pkt.	Final Rate (inclusive of GST)
1	Aldrop 10"			
2	Aldrop 12"			
3	Latches 10"			
4	Latches 12"			
5	कब्जे 4"			
6	कब्जे 3"			
7	पवन कुंडी 6"			
8	पवन कुंडी 8"			
9	Tower bolt 6"			
10	Tower bolt 8"			
11	Handle 6"			
12	Handle 4"			
13	Handle 8"			
14	Slider 12"			
15	Slider 16"			
16	Slider 18"			
17	Revolving Chair Thread Pin			
18	Nail 1½" (14 No.)			
19	Nail 2" (14 No.)			
20	Nail 1" (17 No.)			
21	Nail 4/3" (17 No.)			
22	Nail ½" (17 No.)			
23	Nail 1" (19 No.)			
24	Nail 1¼" (19 No.)			
25	Fevicol			
26	SR Fevicol			
27	Screw Metal 4/3"			
28	Screw Metal 1"			
29	Screw Metal 1¼"			
30	Screw Metal 1½"			
31	Screw R.K. 1"			
32	Screw R.K. 1¼"			
33	Screw R.K. 1½"			
34	Screw Metal 2"			
35	Screw Metal 2½"			
36	Screw Metal 3"			

37	Wooden Gujja			
38	P.V.C. Gujja			
39	Stopper			
40	Door Closer			
41	Star Screw 4/3"			
42	Star Screw 1"			
43	Star Screw 1½"			
44	Star Screw 2"			
45	L-Clamp 1½" x 1½"			
46	Drawer Lock			
47	Fast & Clear Bondtite			
48	Badri Glass			
49	One way Glass			
50	Plain Glass 3mm			
51	Plain Glass 5mm			
52	Mirror			
53	Mirror Bracket			
54	Curtain Bracket			
55	Consil Bracket			
56	Curtain Rod (Powder Coated)			
57	S.S. Curtain Rod			
58	S.P. Bottom Aluminium			
59	D.P. Bottom Aluminium			
60	Handle Section Aluminium			
61	G-Clip Aluminium			
62	Roller Bottom Aluminium			
63	L-Patti Aluminium			
64	Aluminium Door			
65	Teak wood Beading			
65.1	Teak wood Beading ½"			
65.2	Teak wood Beading ¾"			
65.3	Teak wood Beading 1"			
65.4	Teak wood Beading 2"			
66	Ply 18mm 4'x8'			
67	Ply 12mm 4'x8'			
68	Ply 6mm 4'x8'			
69	Formica 4'x8'			
70	Flush Door 80 x36			
71	Chemical door 80x 36			
72	F-Bracket 4"			
73	F-Bracket 6"			
74	F-Bracket 12"			
75	D-Bracket			

76	Nova Ply 6'x4'			
77	Nova Ply 4'x8'			
78	Eatching Glass sq.ft.			
79	Backlight Sheet 4 x8			
80	Ply Cutter Blade 4"			
81	Ply Cutter Blade 5"			
82	Grander Blade for wooden			
83	Grander Blade for iron			
84	Abro tape			
85	Aldrop Nut-Bolt 1½"			
86	Aldrop Nut-Bolt 2"			
87	Fevicol Spray			
88	Oil			
89	Terminator			
90	Terminator Spray			
91	Plastic Velcro			
92	Masquito Jali			

- Rates are inclusive of all taxes/GST etc.
- No cartage will payable by University for delivering the items.
- Delivery Period after issue of Supply/Purchase Order (in days)

NAME & SIGNATURE WITH SEAL OF THE BIDDER