

No. DFSS/4/90/2017 5030
Government of India
Ministry of Home Affairs
Directorate of Forensic Science Services

Block No.9, 8th Floor,
CGO Complex, Lodhi Road,
New Delhi - 110 003.

Dated: Jan. 9, 2017

To

1. The Chief Secretaries to all State Governments;
2. All the Universities / Research Institutes.

Sub.: Filling up of one post of Director - cum - Chief Forensic Scientist (Group 'A' Gazetted, Non - Ministerial) on deputation (including short term contract) basis in the Directorate of Forensic Science Services, Ministry of Home Affairs, New Delhi.

Sir,

I am directed to state that one post of Director - cum - Chief Forensic Scientist (Group 'A' Gazetted, Non - Ministerial) in Level - 14 of Pay Matrix as per CCS (Revised Pay) Rules, 2016 (pre revised pay band PB- 4 Rs.37,400 - 67,000/- with Grade Pay Rs.10,000/-) in the Directorate of Forensic Science Services, Ministry of Home Affairs, New Delhi is proposed to be filled up by transfer on deputation (including short term contract) basis.

2. The eligibility conditions, experience and job requirements for the post are mentioned in Annexure - I, enclosed. The maximum age limit for appointment by transfer on deputation (including short term contract) basis shall be not exceeding 56 years as on the closing date for receipt of applications.

3. The pay of officer, selected for appointment on deputation (including short term contract) basis, and various other conditions will be governed in accordance with the orders / instructions issued in this regard from time to time by the Government of India.

4. An officer, who has not completed, in his parent department, a mandatory cooling off period of three years after returning from the last ex - cadre service, will be treated as ineligible for being considered for appointment to the post under reference.

5. The applications in the prescribed proforma in Annexure - II enclosed, in respect of suitable, eligible and willing officers, who can be relieved immediately, if selected, may please be sent, along with up-to-date ACRs / APARs of last five years, photocopies duly attested by an officer not below the rank of Under Secretary to Govt. of India, and as also the certificate endorsed at Annexure - II duly signed by the Competent Authority. The duly completed applications must reach at the following address within a period of TWO MONTHS from the date of issue of this Circular or within a period of TWO MONTHS from the date of publication of the advertisement of this post in the Employment News:

The Director - cum - Chief Forensic Scientist,
Directorate of Forensic Science Services,
Block No. - 9, Floor - 8, CGO Complex,
Lodhi Road, New Delhi - 110 003.

प्रमाण/प. आ. क्र. 563
पि. वि. नं. 596
दिनांक 30/01/18

कुल/आव/क्र. 103
पी.बी.क्र. 11
दिनांक 23-1-18

स्था./आ. क्र. 4472
पि.वि.क्र. 598
31/1/18

Tech. Assistant

Pls upload on Univ. website. 21/1/18

Submitted for upload on University 17/1/18
SOC(2) 17/1/18

The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

7. Applications received after the last date or without the requisite documents will not be entertained.

Yours faithfully,



(Yoginder Kumar)
Administrative Officer

Encl.: As above

1. Name of the Post: Director – cum – Chief Forensic Scientist: One post.
2. Scale of Pay : Level – 14 of Pay Matrix as per CCS (Revised Pay) Rules, 2016 (pre-revised pay band PB- 4 Rs.37,400 – 67,000/- with Grade Pay Rs.10,000/-)
3. Eligibility : Officers under the Central / State Governments / Universities /
Recognised Research Institution / Statutory, Semi – government or Autonomous Organisations:
 - a) i) holding analogous posts;
Or
ii) with two years service in posts in Level – 13A of Pay Matrix (pre-revised pay band: PB – 4 Rs.37400-67000/- with GP – Rs.8900/-) or equivalent;
Or
iii) with five years service in posts in Level – 13 of Pay Matrix (pre-revised pay band: PB – 4 Rs.37400-67000/- with GP – Rs.8700/-) or equivalent;
and
 - b) possessing the following educational qualifications and experience:

Essential:

- i) Master's degree in Chemistry/Physics/Botany/Zoology/Bio-Chemistry/Forensic Science/ Mathematics from a recognized University or equivalent.
- ii) 18 years research, training and analytical experience in any one of the above subjects (evidence to be produced).

Desirable:

- i) Doctorate degree in the relevant subjects from a recognized University or equivalent.
- ii) Published papers of high standard and / or original contribution to Forensic Science (Evidence to be produced).

(The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation / contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department shall not exceed 5 years.).

4. Duties and responsibilities:

1. CFS, DFSS is the Head of Department in r/o the DFSS.
2. He is the nodal agency in r/o different forensic scientific activities in the country.
3. He keeps liaisoning with the Ministry in r/o different administrative activities concerning the department and also maintains liaisoning with the Ministry and with different forensic scientific institutions in r/o different forensic scientific activities.
4. To ensure high quality, on time and credible forensic services to be provided on demand.
5. To persuade Research & Development to strengthen forensic services

6. To keep liaison with the national and international scientific and forensic institutions
7. To advise Centre and State Governments in forensic matters for its continuous growth.
8. To ensure quality forensic science services on Internal Security and to Justice Delivery System.
9. To establish new technologies and transfer the same to stake holders
10. To motivate the scientists to participate in the skill development programmes.
11. To render advice to MHA in all Forensic matters including Forensic Acts, Police Modernisation, etc.
12. Assist all the law Enforcement Agencies in India through six CFSLs in timely disposal of cases.

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ANNEXURE - II

Application for appointment to one post of Director - cum - Chief Forensic Scientist (Group 'A' Gazetted, Non - Ministerial) on transfer on deputation (including short term contract) basis in the Directorate of Forensic Science Services, Ministry of Home Affairs, New Delhi.

1. Name & Address
(in Block Letters) :
2. Date of Birth (in Christian era) :
3. (i) Date of entry into service
(ii) Date of retirement under Central/
State Govt. Rules. :
4. Educational Qualifications :
5. Whether educational & other
qualifications required for the post
are satisfied. (If any qualification
has been treated as equivalent to the
one prescribed in the rules, state the
authority for the same) :

Qualifications	Qualification / Experience	
	Required (as mentioned in the advertisement/ Vacancy Circular)	Possessed by the officer

Essential

Desirable

6. Please state clearly whether in the
light of entries made by you above,
you meet the required essential qualifications
and work experience of the post :
7. Details of employment, in chronological order. Enclose a separate sheet, duly
authenticated by your signatures, if the space below is insufficient:

Office/Org./Deptt.	Post held on Regular basis	from	to	*Scale of Pay held on Regular basis	Nature of duties highlighting experience required for the post applied for.
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*Important: Pay band and Grade Pay granted under ACP / MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay / Pay Scale of the post held on regular basis to be mentioned. Details of ACP / MACP with present Pay

Band and Grade Pay, where such benefits have been drawn by the candidate, may be indicated as below:

Office / Institution	Pay, Pay Band and Grade Pay Drawn under ACP / MACP Scheme	From	To
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8. Nature of present employment :
i.e. ad hoc or temporary or Quasi - permanent or Permanent.
9. In case present employment is held on deputation / contract basis, please state :
 - a) The date of initial appointment :
 - b) Period of appointment on deputation / contract :
 - c) Name of the parent office / organization :
to which the candidate belongs
 - d) Name of the post and Pay of the post :
held in substantive capacity in the parent organization.
- 9.1 Note - In case of officers already on deputation, applications of such officers should be forwarded by the parent cadre / Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.
- 9.2 Note - Information under Columns 9(c) and (d) above must be given in all cases where a person is holding a post on deputation outside the cadre / organization but still maintaining a lien in his parent cadre / organization.
10. If any post held on Deputation in the past :
by the applicant, date of return from the last deputation and other details.
11. Additional details about present employment:
Please state whether working under indicate the name of your employer against the relevant column):
 - a) Central Government
 - b) State Government
 - c) Autonomous Organization
 - d) Government Undertaking
 - e) Universities
 - f) Recognized Research Institute
 - g) Statutory Organization
 - h) Semi - Government Organization
 - i) Autonomous Organization
 - j) Others
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
13. Are you in revised scale of pay? If yes, :
give the date from which the revision took place and also indicate the pre - revised scale.

14. Total emoluments per month now drawn :

Basic Pay in the PB	Grade Pay	Total Emolument
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15. In case the Applicant belongs to an Organization which is not following the Central Government Pay Scales, the latest Salary Slip issued by the Organization showing the following details may be enclosed.

Basic Pay with Scale of Pay & Rate of increment	Dearness Pay / interim relief / other allowances etc. (with break – up details)	Total emoluments
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- 16 A. Additional information, if any, relevant to the post you applied for, in support of your suitability for the post.

- 16 B. Achievements:

The candidates are required to indicate information with regard to:

- (i) Research publications and reports and special projects.
- (ii) Awards / Scholarships / Official Appreciation.
- (iii) Affiliation with the professional bodies / institutions / societies and
- (iv) Patents registered in own name or achieved for the organization.
- (v) Any research / innovative measure involving official recognition.
- (vi) Any other information.

17. Please state whether you are applying for deputation (including short term contract) basis.

(Candidates of non – Government Organization are eligible only for short term contract).

18. Whether belong to SC / ST.

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Date:

(Signature of applicant)
Address:

Certificate to be given by the Employer / Cadre Controlling Authority

The information / details provided in the above application by the Applicant are true and correct as per the facts available on records. He / she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he / she will be relieved immediately.

2. Also certified that:

- (i) There is no vigilance or disciplinary case pending / contemplated against Shri / Smt.
- (ii) His / Her integrity is certified.
- (iii) His / Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 05 years duly attested by an officer of the rank of Under Secretary of the Government of India or above are enclosed.
- (iv) No major / minor penalty has been imposed on him / her during the last 10 years or A list of major / minor penalties imposed on him / her during the last 10 years is enclosed (as the case may be).

Countersigned
(Employer / Cadre Controlling Authority with seal)