NATIONAL INSTITUTE OF TECHNICAL TEACHERS’ TRAINING AND RESEARCH, KOLKATA  
(Established by the Ministry of Human Resource Development, Govt. of India) 
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Ref. No.: NITTTR-K/Acad/ICTSPL/2018-19/  
Date: June 08, 2018  

Sub.: ICT Mode Short Term Training Programme on “Problem Based Learning (ICTSPL)” from 25/06/2018 to 29/06/2018  

Dear Sir,  

The above mentioned Short Term Training Programme through ICT Mode (Tentative Programme Schedule attached).  

The Course Outline is as follows:  
After attending the programme, participants are expected to be able to  

- explain the basic problem solving strategies in class room  
- solve problems in Mechanical Engineering  
- identify specific problems covering a particular area of learning  
- get the benefits associated with PBL in Mathematics  

If your Institution has all the accessories related with ICT mode programmes, you can encourage Teachers’ of all Branch to benefit from the programme on above days.  

The approved rates for different expenses during the programme are as follows:  

1. Working lunch (including two refreshments) Rs.80/- per participant per day (for 5 days)  
2. Writing pad & pen per participant Rs.25/-  
   (Only once in a course)  

Kindly send the names of the Intending participants for the aforesaid training programme latest by as early as possible, to Academic Co-ordinator through Email: academic@nitttrkol.ac.in / academicnitttr@yahoo.com so that the fund requirement by any Polytechnic can be estimated for the programme.  

After completion of the programme the following documents along with the bills and vouchers, should be sent to the Director, NITTTR, Kolkata for the reimbursement of the expenditure incurred in the programme.  

a) Filled in Registration Form – signed by Principal  
b) Attendance sheet of the participants – signed by Principal  
c) Filled in Fixed-back form from each individual participant  
d) Claim by the principal for the expenses incurred in the programme according to the approved rates as above along with the bills and vouchers  

For any further details, you may contact Programme Co-ordinator(s) Dr. Indrajit Saha, Dr. Kinsuk Gir, Dr. Sagarika Pal & Shri Arpan Kumar Mondal, NITTTR, Kolkata and Sri Rajeev Chatterjee, Assistant Professor, Computer Sc. & Engg. Deptt., who will help you regarding required hardware & software support and to get ready to benefit from the above programme through Email: chatterjee.rajeev@gmail.com and Mobile No. 9831064170.  

Thanking you,  

Yours faithfully,  

[Signature]  
(Academic Co-ordinator)  

Endp: As state above.