Central Board of Secondary Education  
(An Autonomous Organization Under the Union Ministry of Human Resource Development  
(Govt. of India)  
H-149, Sector 63 Noida-201309)

Date: 31-07-2015

The Director/ Registrar  
All the NITs, IITs, IIITs & Universities

Subject: Request for providing the date of Professor/Asstt. Professor/Assoc. Prof.  
/Lecturers for consideration of appointment for observers for UGC-NET-DEC  
2015 to be held on 27.12.2015 (Sunday).

Sir / Madam,

The Ministry of Human Resource Development, Government of India has entrusted the  
responsibility of conducting the UGC-NET to Central Board of Secondary Education. The  
Examination will be conducted on All India basis to determine the eligibility of Indian Nationals  
for Assistant Professor only or Junior Research fellowship (JRF) in Indian Universities and  
colleges. The UGC-NET will be held on 27.12.2015(Sunday) in various cities of the Country (as  
per details overleaf).

In view of ensuring smooth & fair conduct of the examination, this office needs the  
services of Professors/ Asstt. Prof./ Assoc. Prof./ Lecturers/ Educationist working in your  
Institutions, whose integrity is beyond doubt and well competent to perform the duties of  
observer at the Examination Centres for UGC-NET-DEC 2015 Exam, strictly in accordance to  
provisions/ guidelines of the CBSE. The observer to be appointed should not have any near  
relative appearing for NET Dec 2015 and also not written any book, guide and notes for the  
above said examination.

It would be highly appreciated, if you kindly direct the concerned officer to get filled the  
enclosed acceptance performa from the Professors/ Asstt. Prof. /Assoc. Prof./ Lecturers/  
Educationists of your institution who may be considered for appointment of observer for NET  
Dec 2015, and send complete data of individual through performa to this office latest by 30-09-  
2015 through Post/E-mail netobserverdec2015@gmail.com. In case there is more requirement  
of performa the same may be got photocopied for use.

The Board will consider allotment of duties with in the radius of 300km. and for  
performing the duty TA/DA/ honorarium etc will be paid as per approved rates of the Board.

Yours faithfully,

RAJBIJ SINGH  
EXECUTIVE DIRECTOR (JAB)

Encl: As above
Central Board of Secondary Education
(An Autonomous Organization Under the Union Ministry of Human Resource Development (Govt. of India)
H-149, Sector – 63, Noida 201309 (UP).

ACCEPTANCE FORM

Sh. Rajbir Singh,
Executive Director,
Central Board of Secondary Education,
H-149 Sector – 63,
Noida 201309 (UP).

Subject: Appointment of Observer for UGC NET to be held on 27th December 2015 (Sunday) – reg.

Sir/Madam,

With reference to your letter No. UGC NET/IO(M)/2015 Dated 22/07/2015, I hereby convey my acceptance to act as Observer for the UGC NET to be held on 27th December 2015 (Sunday), conducted by the Central Board of Secondary Education (CBSE). My appointment and any other information relating to this examination will be kept as strictly confidential. Furthermore, I undertake to perform this work perfectly in accordance with the instructions of the Board.

I certify that I have no near relative appearing for UGC NET December 2015 and I also certify that I have not written any book, Guide or Notes for this examination. Please mention the choice of city for performing UGC NET December 2015 duty of observer within the radius of 300Km as per list overleaf:

Yours faithfully,

Name: ____________________________
Signature: ________________________

Designation: ______________________

Correspondence Address: ________________________________

Ph. No.: __________________________ Mob. No: __________________________ Email Id: __________________________

Official address: ________________________________

Ph. Nos.: __________________________ Mob. No: __________________________ Email Id: __________________________

Bank Account No. ______________________ IFSC Code of Bank ______________________

Bank Name: __________________________
Bank Address: __________________________

CERTIFICATE BY THE HEAD OF INSTITUTION / UNIVERSITY / ORGANIZATION

This is to certify that above particulars are correct as per our official record. In case of retired, please get it certified from your last organization/institution.

(Signature with Seal)

Note:
1) If you had performed the duty as observer during UGC NET June 2015, place of duty __________________________
2) Please attach a photocopy of cheque/cancelled Cheque along with the acceptance to verify the account details.
3) List of tentative cities of examination mentioned overleaf.
Central Board of Secondary Education
(An Autonomous Organization Under the Union Ministry of Human Resource Development
(Govt. of India)
H-149, Sector 63 Noida- 201309

F: CBSE/ JEE (MAIN)/2014-2015 Date: 30-07-2015

The Director/ Registrar
All the NITs, IITs, IIITs & Universities

Subject: -Request for providing list of Professor / Asst. Professor / Assoc. Prof. / Lecturers
for consideration of appointment for observers for JEE-Main 2016 (Off-line Exam.) to be held on 3rd April 2016 (Sunday).

Sir / Madam,

The Ministry of Human Resource Development, Government of India has entrusted the responsibility of conducting the JOINT ENTRANCE EXAMINATION (MAIN) to Central Board of Secondary Education. The above said examination will be conducted on All India basis and its objective is to maintain professional standard for admission to B.E./B.TECH, B.ARCH/B. Planning in IITs, IIITs & NITs and other centrally funded technical institutions etc. The JEE-Main- (Off-line) will be held on 3rd April 2016 (Sunday) in various major cities across the Country/ Abroad. (List enclosed)

In view of ensuring smooth & fair conduct of the examination, this office needs the services of Professors/ Asst. Prof./ Assoc. Prof./ Lecturers, whose integrity is beyond doubt and well competent to perform the duties of observer at the Examination Centres for JEE-Main 2016 (Off-line) strictly in accordance to provisions/ guidelines of the CBSE. The observer to be appointed should not have any near relative appearing for JEE-Main 2016 and also not written any book, guide and notes for the above said examination.

It would be highly appreciated, if you kindly direct the concerned officer to get filled the enclosed acceptance performa from the Professors/Asst. Prof./ Assoc. Prof./Lecturers/ Educationists of your institution who may be considered for appointment of observer for JEE-Main 2016. Thus, complete data of individual is to be filled on performa and be sent to this office latest by 30-09-2015 through Post/E-mail jeeobserver2016@gmail.com. In case there is more requirement of performa the same may be got photocopied for use.

The Board will consider allotment of duties with in the radius of 300km. and for performing the duty TA/DA/ honorarium etc will be paid as per approved rates of the Board.

Yours faithfully,

[Signature]
RAJBI NAGPAL
EXECUTIVE DIRECTOR (JAB)
Sh. Rajbir Singh,
Executive Director,
Central Board of Secondary Education,
H-149 Sector - 63,
Noida 201309 (UP).

Subject: Appointment of Observer for JEE MAIN 2016 (Computer Based Examination) to be held on
3rd April 2016 (Sunday) – reg.

Sir/Madam,

With reference to your letter No. JEE(MAIN)/SQ(M)/2016 Dated 22/07/2015, I hereby convey my
acceptance to act as Observer for the JEE-Main Computer Based Examination to be held on 3rd April 2016
(Sunday), conducted by the Central Board of Secondary Education (CBSE). My appointment and any other
information relating to this examination will be kept as strictly confidential. Further, I undertake to perform this work
perfectly in accordance with the instructions of the Board.

I certify that I have no near relative appearing for JEE (Main) 2016 and I also certify that I have not
written any book, Guide or Notes for this examination. Please mention the choice of city for performing JEE (Main) Computer Based Examination - 2016 duty of observer within the radius of 300Km as per list overleaf:

Yours faithfully,

Name: ____________________________  Signature: ____________________________

Designation: ____________________________

Correspondence Address: ____________________________

Ph. No.: ____________  Mob. No.: ____________  Email Id: ____________________________

Official address: ____________________________

Ph. Nos.: ____________  Mob. No.: ____________  Email Id: ____________________________

Bank Account No. ____________________________  IFSC Code of Bank: ____________________________

Bank Name: ____________________________

Bank Address: ____________________________

CERTIFICATE BY THE HEAD OF INSTITUTION / UNIVERSITY / ORGANIZATION
This is to certify that above particulars are correct as per our official record. In case of retired, please get it certified
from your last organization/institution.

(Signature with Seal)

Note: 1. If you had performed the duty as observer during JEE (Main) - 2015, place of duty & Obs. No. O ____________

2. Please attach a photocopy of cancelled Cheque along with the acceptance to verify the account details.

3. List of tentative cities of examination mentioned overleaf.