



ज्ञान शांति मैत्री



## Refresher Course

**Organised Jointly by Mahatma Gandhi Antarrashtirya Hindi Vishwavidyalaya & Human Resource Centre, RTM Nagpur University**

**Funded by: Gandhi Smriti & Darshan Samiti, New Delhi, Ministry of Culture, New Delhi**

Mobile No. 09422404277, Fax – 07152-230903, e-mail – remgahv@gmail.com

### Form - A

#### APPLICATION FOR REFRESHER COURSE

**Subject: Gandhian Philosophy & Rural Development**

**(For Instructions, see overleaf)**

Dates of Programme: **From 09 February 2017 To 01 March, 2017**

Demand Draft Details: D.D.No. ....Date .....Bank.....

(a non-refundable fee of Rs. 200/- in favour of The Mahatma Gandhi

Antarrashtirya Hindi Vishwavidyalaya, Wardha (MS)

Affix Recent  
Photograph

1. Name of the Applicant (in BLOCK letters) .....
2. Father's Name .....
3. Mother's Name .....
4. Designation .....
5. Date of Birth .....(Male/Female/Others).....Category (Gen/OBC/SC/ST/Others)
6. Institutional Address .....
7. Residential Address .....
- Phone No. ....Mob. No. ....E-mail .....
8. Status of Appointment (Regular/Temporary/Ad hoc/Contract/Part Time/PDF).....
9. Total Teaching Experience UG..... PG..... Research..... NA..... (yrs)  
Salary/Grade Pay .....
10. University/Affiliating University .....
11. Details of previous course attended:

Name of Course	Dates & Duration	Name of HRDC/ASC

12. Whether accommodation is required: Yes / No .....

I certify that the above information and particulars are true & complete to the best of my knowledge. In the event of any information being found false or incomplete, my application/admission is liable to be cancelled.

Place .....

Date .....

**Signature of the Applicant**

## Form - B

### **Recommendation of the Forwarding Authority**

I hereby certify that :

1. Dr./Mr./Ms. ....is a permanent/temporary/adhoc/PDF (designation) in the college/University/Institute, w.e.f. ....if selected for the courser, he/she will be relieved in time for the entire period of the course.
2. This University/College/Institute is included under Section 2(f)/ Section 12(B) of the UGC Act.
3. The College is affiliated to the University of .....
4. The information furnished by the applicant is correct and complete.

University/College/Institute .....

Date .....

**Signature of the Forwarding Authority  
(with seal)**

.....

## Form - C

1. Registration No./Enrollment No. ....
2. Affiliated, University/Institution : .....
3. Faulty : .....Subject : .....
4. Topic: .....
5. Years Completed : .....Y.....M.....

### **Important Instructions**

1. There should be a minimum gap of one year between two courses, thought it may be relaxed if adequate number of participants is not available or if is essential for a teacher to fulfill eligibility conditions for career advancement.
2. Only completely filled forms, duly signed and forwarded through proper channel, will be accepted.
3. The application should reach the office of the Convener, Refresher Course, M.G.-F.G. Centre for Social Work, Mahatma Gandhi Antarrashtirya Hindi Vishwavidyalaya, Gandhi Hill, Wardha (MS) 442001
4. No candidate will be allowed to attend the Orientation/Refresher/Short Term Course, if he/she dose not attend the inaugural concluding said course.
5. Participants are required to bring two recent passport size photographs for office use.
6. No leave is permitted during the course.
7. Every participant will be evaluated on a five point scale on the basis of the performance in the course and grades A/B/C/D will be awarded.
8. Certificates of completion of course will be given only to those participants who attend the course for the full duration.

9. Candidate is required to bring relieving order from the concerned authority at the time of joining the course. The Amount of Rs.2000/- (Rs. Two Thousand only) as course fee will be charge to Selected Candidates. Detail information will be communicated to Selected Candidate later.
10. Limited dormitory type chargeable accommodation is available for outstation participants will be paid participants may have to bear partly for their boarding expenses.
11. All outstation participants, from more than 500 km distance, shall be paid single return first class railway fare/ AC III from their place of posting to Wardha and back through shortest route only on successful completion of the course. The participants are required to submit the original railway tickets for the to and fro journey; otherwise, only sleeper class fare will be paid. Those participants coming from less than 500 km distance will be paid second class fare only.
12. Boarding and lodging will be provided to each outstation participants during the course, and no separate DA will be paid for the course days: Local participants will be provided lunch, tea etc.
13. The course will be full time through six days a week even on holidays except Sundays. The detailed programme shall be provided during registration.
14. Each participants has to deliver a seminar/lecture of 15 minutes duration followed by five minutes of discussion on any topic related to eh theme of the course. Slide projector (35 mm) and overhead projector are available for use. The participants have to bring their own materials (slides and transparencies) ready for projection. The write-up for the seminar typed in double space on one side of A4 size paper must be submitted. The time and date of seminar shall be notified during the course.
15. Participants will be placed for two days in village for field work under the supervision of experts provided. On the basis of field observations the participants have to develop the project.
16. All participants must register themselves positively on the Inaugural Day at the Refresher Course Centre falling which the selection to participants shall stand cancelled.
17. Participants will also have to submit their opinion and suggestions (feedback) on the various components of the course.
18. Only those participants who will complete the course in all respects shall be eligible to receive the certificate of participation. In case of any default on the part of the applicant. The Coordinator, Refresher Course Centre, Wardha has all the rights to cancel the admission or withhold payment of TA/DA and the certificate and in such a case no queries will be entertained.
19. Seat for this course are limited maximum 50 candidates are selected preference will be given to teachers.
20. **For further enquiry please contact –**  
Prof. Manoj Kumar, Convener, R.C.C. at these no's (O) 07152-251878, (M) 09422404277  
Fax – 07152-230903, e-mail –remgahv@gmail.com  
All the rules & regulations by UGC in regards with refresher course will followed strictly.
21. Ph.D. holders non teaching academic staff may also apply to this said course but preference will be given to the teachers.
22. All the rights reserved written organizers.